

CHESLYN HAY COUNTY  
PRIMARY SCHOOL



**"Every Child Matters, Every Day Counts"**

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[www.cheslynhay.org.uk](http://www.cheslynhay.org.uk)

## **MINUTES OF PTFA MEETING 4th OCTOBER 2007**

In attendance: Linda Kerr-Jones (Chair); Wendy Powell; Bill Devey; Jane Foulger; Sue Cartwright; Gill Jordan; Mrs Black

### **1. Apologies**

Darren Kirby; Jayne Barratt; Christian Davies; Tracey Mayo; Mrs White

### **2. Accuracy of notes of meeting held on 6<sup>th</sup> September 2007**

Accepted as a true record.

### **3. Any outstanding matters not on the agenda**

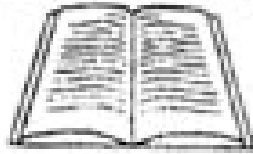
- PTFA information letter for new parents and the website – completed and on the website
- PS2 night feedback: BD felt that evening had been excellent and well received by children. JF confirmed £98 profit.
- LKJ wanted to record the offence caused by email from school concerning the biscuits and rubbish left in the kitchen after the PS2 night. The members present had genuinely forgotten about the potential nut content and when a child asked about it, the biscuits were unopened and left in the staff room for staff to use. The rubbish was placed in the kitchen bins so no one could understand the problem. It was agreed that it was a pity that this email had spoiled the enjoyment of the event. In future, it was agreed that the letters inviting children to events would advise parents of children with any allergies that the child's medical needs were the parents responsibility and none would be accepted by the PTFA. Parents of such children would be asked to stay with their children.

### **4. Events for 2007-8**

- **Ladies Night, 5<sup>th</sup> October 2007:** Alcohol licence in place. AB has floor plan for stalls. LKJ to ask Mary Rose for loan of glasses. LKJ to price glasses at ASDA for future events. Helpers to arrive from 5.30pm. Charge for wine to be agreed depending on cost of wine. Orange juice and water to be only other refreshments.
- **Film night KS1, 2<sup>nd</sup> November 2007:** BD to obtain DVD of The Wild. BD to collect chips order. Chips options to be limited to nuggets and sausage. Letter to ask for no mobile phones or trainers with heels.
- **Christmas Fayre Work Plan, 30<sup>th</sup> November 2007**
  - Early closure – LKJ had forgotten to do letter but WP advised that Mrs White had asked at recent Governors meeting. Recommendation to full Governors on 15<sup>th</sup> Oct that registration should take place at 1.30pm then children would be allowed to go home, subject to those who need childcare to be offered this by staff at school.



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- Grand draw/alcohol licence and tickets: WP to ask CD about obtaining alcohol and gaming licences. JF reported that tickets had already arrived in school. Mrs White had previously offered year 6 to fold and distribute. Agreed to include 5 books for each child. BD agreed to take responsibility for raffle admin.
- Bring a bottle dress differently day, 2<sup>nd</sup> November 2007: agreed dress down, fancy dress optional. No heelys or football shirts. JB, WP, GJ, AB to collect bottles on the day.
- Grotto and Santa: JF to ask Paul Foulger and advise if he cannot make it. GJ and SC to assist JF with grotto and presents – Victorian Fayre theme. Fast passes to be organised nearer the date.
- School calendars: copyright issue with Tempest photos. CD to be asked to come into school at his convenience to take class photos. WP to ask him to liaise with JF and Mrs White.
- Sponsors and programme: WP to ask CD to email last year's programme to all to enable everyone to chase last year's sponsors.
- Range of stalls: to include PS2 games challenge (BD); traditional games to be co-ordinated by JF.
- Banner : SC to have date changed to 30<sup>th</sup> and advertise outside school
- Artwork : Mrs White to be asked to use year 6 skills
- Private stalls : agreed at £15. AB to ask Ladies Night stallholders.
- Publicity: AB agreed to lead on PR
- Opening of Fayre : Mrs Black to ask Wolves about Wolfie and Wendy; LKJ to ask Mick Gosling; WP to contact Stuart Cain for Wolves memorabilia.

## 5. Fund raising targets

- Indoor play equipment : deferred
- Lighting : deferred
- SEN reading books: deferred
- Mrs Black explained about hours of PE increasing to 3 hours per week by Sept 2008 and 10 hours by 2010. This involved KS1 activities outside and she requested funding for outdoor equipment. LKJ asked her to provide wish list for consideration.

## 6. Any Other Business

7. Date of next meetings: Tuesday 30<sup>th</sup> October; Thursday 6<sup>th</sup> December. All @ school at 7pm.