

**"Every Child Matters, Every Day Counts"**

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[www.cheslynhay.org.uk](http://www.cheslynhay.org.uk)

### **NOTES OF PTFA AGM FRIDAY 8th JUNE 2007**

**In attendance:** Mrs White; Sue Cartwright; Christian Davies; Jayne Barratt; Jane Foulger; Linda Kerr-Jones; Anita Bird; Wendy Powell; Bill Devey; Darren Kirby

**No apologies were received.**

In Mr Tibbetts' absence as President of the PTFA, Mrs White presided over items 1 to 3 inclusive.

#### **1. To receive the minutes of the AGM held on 16th May 2006**

Accepted as a true record.

#### **2. Matters arising**

Members noted that playground equipment had been purchased during the year, as this was the key target for fundraising for 2006/07.

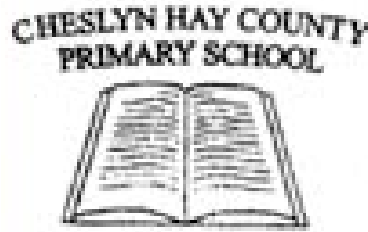
#### **3. Election of Officers:**

- Chair** – one written nomination was received for Linda Kerr-Jones. In the absence of other nominees, Linda was duly elected as Chair for 2007/08.
- Vice Chair** – Christian Davies was nominated by the meeting and duly elected as Vice Chair.
- Treasurer** – Jane Foulger was nominated by the meeting and duly elected as Treasurer.
- Vice Treasurer** – Darren Kirby was nominated by the meeting and duly elected as Vice Treasurer.
- Secretary** – Wendy Powell was nominated by the meeting and duly elected as Secretary.
- Vice Secretary** – Jayne Barratt was nominated by the meeting and duly elected as Vice Secretary.

#### **4. Chair's Annual Report for 2006/07 - what we achieved during the last year**

Linda Kerr-Jones presented her Chair's report, highlighting the commitment, enthusiasm and hard work by a small number of parents and friends. The key fund raising achievement had been to provide good quality playground equipment for the juniors. She highlighted the few parents who support events, which is disappointing but a difficult issue to change.

Mrs White suggested PTFA attending a new parents evening later in June to promote the work and maybe attract more support. (JW to confirm the date to WP).



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Discussion took place on incentives for parents to attend – meeting other parents; meeting teachers in an informal environment; getting to know how the school "ticks"; having chance to influence events/bring new ideas. **JB agreed to update introductory letter to capture some of this discussion.** This can be given out to all new parents and amended on the PTFA section of the website.

#### **5. Treasurer's Annual Report for 2006/07 - what we spent the money on**

Jane Foulger presented the income and expenditure for 2006/07. The key fund raising event remains the Christmas Fayre with over £3000 raised there last year. Agreed to produce school calendars again but for the year starting 1<sup>st</sup> Jan 2008 as they could then make ideal Christmas presents. JW to confirm dates for 2007 and 2008 if possible. Class photographs could possibly be used on the calendars – **JF to organise when school photographer is in school.** (October 2007?).

**JF to amend accounts** to show brought forward balance and balance income and expenditure. Income from calendars to be identified separately as net cost only shown.

**JF to move majority of cash** to higher interest account (Moneymaker) rather than Treasurer's current account.

**LKJ and JB to send WP copy of their reports to send out to parents.**

#### **6. Fund raising for 2007/08 what do you think we should raise money for?**

- o **Grass matting** – second quote received from Jack Moody of £4005. After discussion, it was agreed not to pursue the matting, as it was prohibitively expensive.
- o **Air conditioning for reception** – Mrs White explained that the building was leased from Staffordshire County and this would be considered a capital expenditure item and not the relevant for the PTFA to fund. However, **members agreed to e mail Mrs White and Mrs Britton and Governors** to ask that consideration be given to some method of cooling reception (as air con is very energy inefficient).
- o **Indoor play equipment for wet playtime** – JF confirmed that various amounts of money had been given to school for equipment – **JW to ask teachers to estimate costs** for each year group.
- o **Freestanding lighting for productions** - **CD to price up lighting** as lighting is inadequate and is often borrowed from other schools.
- o **Payments for trips** – none had been requested during the last year. **JW to ask the School Secretary.**

