

NOTES OF PTFA MEETING HELD ON 14th JUNE 2006		Action
<p><u>Attendees:</u> Jacinth White; Suzy Cartwright; Wendy Powell; Linda Kerr-Jones; Jayne Barratt; Jane Foulger; Trevor McFarlane (at start only)</p>	<p><u>1. Apologies:</u> Martin Tibbetts; Christian Davies; Debbie Davies; Toni Proverbs; Jackie Haldron</p>	
<p><u>2. Minutes of meeting held on 16th May 2006</u> Accepted as a true record.</p>		
<p><u>3. Matters arising not on the agenda</u> None.</p>		
<p><u>4. School Council Items</u></p> <ul style="list-style-type: none"> • Investment for 2006/07 <ul style="list-style-type: none"> ➤ Basketball hoops – Mrs White had found out some costs, £500 plus £200 installation. To get further prices. ➤ Outdoor fixed play equipment to be discussed with School Council at special meeting, as no one had attended the meeting. Date agreed Friday 14th July at 12.50pm. ➤ Indoor play equipment – not a priority. ➤ Match funding - JW confirmed that she had investigated this but all match funding was only for extra curricular activities for the whole community. JW seeing another company on 7th July to get further advice. • House Team names – JW had done straw poll with pupils on changing house names to famous C/Hay people. Results 27 for, 32 against. Agreed that more information was needed. WP to contact TMcF. 		<p>Jacinth</p> <p>Any PTFA members who can make it</p> <p>Jacinth</p> <p>Wendy</p>
<p><u>5. CRB checks for PTFA members</u></p> <ul style="list-style-type: none"> • Outstanding forms provided by JF. Clear checks received for WP and JVB. • Child Protection Policy training: WP reported that Chair of Governors had offered to do training, date to be agreed in Sept as Chair is now hospitalised. 		<p>Wendy</p>
<p><u>6. Summer Term events</u></p> <ul style="list-style-type: none"> • Sports Day 27th June (29th if wet) <ul style="list-style-type: none"> ➤ Strawberries and cream – LKJ and JF to contact Bognop Road and Dobie's farms respectively to compare prices for PYO and ready picked @ 10 large baskets. LKJ to get cream and dishes. ➤ JW confirmed that letters to parents were to be issued next day, asking parents not to get refreshments for children from tent, to wait instead until breaks between year group events. ➤ Tent – CD had confirmed that he was able to erect tent. Any help welcomed! 		<p>Linda and Jane F</p> <p>Christian</p>

<p>➤ Refreshments – JB to get 6 x 24 trays of cans. LKJ to get 400 tip tops and bring into school to go into freezer (see Mrs Greenwood).</p> <ul style="list-style-type: none"> • History Trail Friday 7th July Trevor Macfarlane drafted trail for comment ➤ To be promoted as a community event ➤ Mrs Flint's classes doing posters ➤ Letters to advise that children must be supervised by an adult ➤ WP to remind TMcF of need for tiebreak question ➤ LKJ, JF and JB visiting Colliers to confirm details to Managers and ask for a prize • Entertainer for nursery and reception – JB reported positive feedback for Animal man, therefore booked for Friday 14th July 6-7pm, drinks and biscuits at 7.15pm. JB to see Mrs Britton about staff attendance. • Review of film night – all positive feedback. Stickers for food were good idea. • Review of Disco change of format 9th June – JW was thanked for games ideas. She confirmed that pupil feedback was all positive with one exception. <p>7. <u>Any Other Business</u></p> <ul style="list-style-type: none"> • JF to arrange for printing of school calendar for sale to parents. Cost to print 300 @£2 each; 250 @ £2.25 each. Agreed 300. July meeting dates for 2006/07 needed. JW to get black pen drawings from each year group (except 6) • Football kit sponsorship – confirmed with CD and Fred Pritchard. JW confirmed that new kits had been obtained but sponsor logos needed to be added (with some PR) • LKJ raised complaint from parent about girls' toilet doors in year 3-4 not locking. Jan (caretaker) confirmed that she was aware of one toilet but agreed to check all toilets and let WP know. JW confirmed that all new toilets were to be installed in KS1. • LKJ had been alerted by a parent about H and S issues by contractors carrying out work to Leisure Centre (no personal protective equipment, not in an enclosed area, hot dust and sparks coming from work, etc.) Parent had contacted CHPS and been told that there was nothing they could do and to ring CHHS. JW confirmed that she had heard the School Secretary in conversation trying to explain that it was CHHS responsibility. 	<p>Jayne B and Linda</p> <p>Wendy</p> <p>Wendy LKJ et al</p> <p>Jayne B</p> <p>Jane F Jacinth/Martin</p> <p>Rob Hughes/Martin</p> <p>Jan</p>
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All agreed that CHPS website should be used to advise parents of CHHS responsibility and who to contact with concerns (incl. H and S Executive). LKJ volunteered to speak to Site Manager next day to raise concerns directly

**Martin
Linda**

8. Date of next meeting

Thursday 13th July at 7pm.