

**CHESLYN HAY PTFA
MINUTES OF MEETING
Held on 7th July 2005**

Notes		Action
<p><u>Attendees:</u> Wendy Powell; Sue Cartwright; Jayne Barratt; Debbie Davies; Jane Foulger; Martin Tibbetts; Michaela Brown; Jacinth White; Linda Kerr-Jones</p>	<p><u>Apologies:</u> Jodie Flynn; Jackie Haldron; Stuart Cain; Christian Davies; Dawn Puntel</p>	
<p><u>Minutes of meeting held on 15th June 2005</u> Accepted as a true record.</p>		
<p><u>Matters arising not on the agenda</u></p> <ul style="list-style-type: none"> • PTFA funding of school trips – MT confirmed that all years had received subsidy for panto • Sports day feedback – WP reported that unconfirmed total raised was £179 • PTFA notice boards – JW to get prices for two replacements 		Jacinth
<p><u>Library refurbishment</u></p> <ul style="list-style-type: none"> • Blitz day 16th July 2005. LK-J to supervise on the day for the day. • JW reported that more boxes were needed for packing books. Hoped to be completed by 16th by volunteers • MT confirmed large skip ordered fro 11th July • Remaining shelving possibly being collected by Landywood School, Salem Church and relocated to other classrooms. Any remaining to be used in new PTFA storage area • Discussion on refurb or replacement of shelving. Agreed to attempt to sand down and repaint on 16th • WP to obtain magnolia emulsion for walls • Suzy C to arrange for Stuart to remove cupboard ready for Gary KJ to fill in/replaster during w/c 11th July • Alex Cartwright to install additional electrical sockets before 16th • Everyone to bring in rollers, step ladders, dustsheets (Suzy C), cheque book (DD), sander/sandpaper • MT to get school painters to paint ceiling and woodwork white • MT sent his apologies for 16th due to prior engagement – JW to open up at 10am 		<p>Linda KJ</p> <p>Jacinth</p> <p>Wendy</p> <p>Suzy C</p> <p>Sue C</p> <p>All</p> <p>Martin</p> <p>Jacinth</p>

<p><u>Review of other fund raising ideas</u></p> <ul style="list-style-type: none"> • Fashion Show 14th July: Lead by LK-J. <ul style="list-style-type: none"> - Ticket sales progressing well, issued to all PTFA members to sell (15), plus school office (100) and Vicky's Beauty Salon in return for promotional leaflets on seats on the night - Posters up in leisure centre - Linda Jones to promote through local press - Large hall plus staging to be used. LK-J to confirm no. of seats Wed 13th - WP to do PTFA update to parents, to include reminder of show to parents, also asking for donations of refreshments by Wed 13th • Playground Equipment – MT advised that High School had trained some staff from CHPS and offered some equipment. MT to await outcome. • Audi-visual equipment update: needed update from CD. WP to include expenditure in update • Yellow Moon catalogues: all catalogues out to parents. Sue C also mentioned about "Simply stuck" labels for clothing, lunchboxes, etc. 50p per sale given to school. SC to get more info to promote before year-end. • Chocolates and candles evening 20th October 2005 – Debbie Taylor confirmed booking. WP to contact candle party organiser. 	<p>Linda J</p> <p>Linda K-J</p> <p>Wendy</p> <p>Martin</p> <p>Christian Wendy</p> <p>Sue C</p> <p>Wendy</p>
<p><u>Other outstanding items</u></p> <ul style="list-style-type: none"> • Outside Security (keeping children in) – MT to getting quote for building one line of fencing between school and main road to prevent youngsters from 'wandering' in open area. To include removing old concrete bollards. • PTFA cupboard – change of location to girls' showers – Mr Ford quoting, to be done in six weeks' holiday. No need for shelving as library shelves can be re-used. 	<p>Martin</p> <p>Martin</p>
<p><u>Any Other Business</u></p> <ul style="list-style-type: none"> • PTFA Update – to include request for Sainsbury's Active Kids vouchers 	<p>Wendy</p>
<p><u>Date of next meeting</u> Wednesday 15th September 2005 at 7pm.</p>	